



CONNECTICUT STATE REFEREE PROGRAM



Recertification Information for 2012

The Recertification Process will be completed 100% online. Recertification is Windows/PC based and Internet Explorer and Firefox are the preferred browsers; you may experience error messages or malfunctions with other browsers. Firefox is the advised browser for MAC users (be aware there still may be some instances where MAC users may experience compatibility problems when using eReferee applications).

1. Go to the website <http://www.ctreferee.net/> and select the link for [eReferee Login](#)
2. Login using your USSF ID Number or First Name, Last Name and Birth Date. **(Be aware there is a session limit – after 30 minutes the system will log you out and will not save any information you have entered. In particular, if you can not complete and submit the Recertification Test for grading within a 30 minute timeframe be sure to scroll to the bottom of the Recertification Test page and select “Save this Version”. You may use “Save this Version” as many times as you need. If you logoff after saving you will be able to logon and return to the Recertification Test and continue answering questions).**
3. Review and update your Referee Information (please check all information and update anything that is missing or incorrect; especially your e-mail address. Make sure you add info@ctreferee.net to your e-mail safe sender list, so that CSRP e-mails are not blocked or sent to spam. All payment reminders, your recertification certificate, etc. are sent by e-mail. Be sure to update your Game Count; this will be your only chance for the Recertification Process to input this important information.
4. Click on a “NO” link under the Recertification Status Summary and proceed to the Detail Recertification page.
5. Background Check – Referees under 18 years will not see “Background Check” in their Detail Recertification page – Referees 18 years and older will have to complete the Background Check if they want to officiate any CJSA sponsored youth competitions – highlight “Referee” from the list “Select Your Organization”. If your Background check is current you will not have to complete this part of the process this year.
6. The Background Check is not an automatic process – once you have submitted your Background Check you will have to wait 5 business days for it to be processed before you can resume your Recertification.
7. Select the Referee “NO” link – select a clinic appropriate to your Referee grade, select multiple profiles (i.e. Assignor, Assessor or Instructor) as appropriate – select payment method (a credit card is best).

8. Proceed to the Memorandum – Read the Memorandum – Take the Memorandum Test (requires a 100% score to pass to the next section, you will have unlimited time and opportunities to pass).
9. Proceed to the Online Course – Read Online Course - Take the Online Course Test (requires a 100% score to pass to the next section, you will have unlimited time and opportunities to pass).
10. Proceed to the 50 question USSF Recertification Test – **this is an open book test with unlimited time to complete the test** – remember the “session limit” use **“Save this Version”** as many times as you need before submitting for grading.
11. If payment has been made and accepted and all testing has been passed, the Detail Recertification page will confirm recertification and you will be able to print your Recertification Certificate.

All Referee Grades will have (2) opportunities to pass their Recertification Test.

If a person was certified for 2009 or 2010, but did not certify for 2011, they can recertify for 2012. If they pass the Recertification Test, they can not officiate until January 1, 2012.

Registration Profiles for Referee Grades 7, 6, 5, Emeritus (15 & 13), Assignor, Assessor and Instructor may have other Recertification requirements, but will recertify in a similar manner through the online eReferee System.

To pass the USSF Recertification Test a Referee:

- Grade 8 must score 75% or higher on the USSF Grade 8/7 Recertification Test
- Grade 7 must score 85% or higher on the USSF Grade 8/7 Recertification Test
- Grade 6 must score 75% or higher on the USSF State Referee Recertification Test
- Grade 5 must score 85% or higher on the USSF State Referee Recertification Test

Referees who do not successfully pass the on-line USSF Recertification Test in (2) attempts will have to take the ENTRY LEVEL CLINIC in its entirety in order to officiate in 2012. You must contact the CSR Office to enable the Entry Level process to continue with your Recertification.

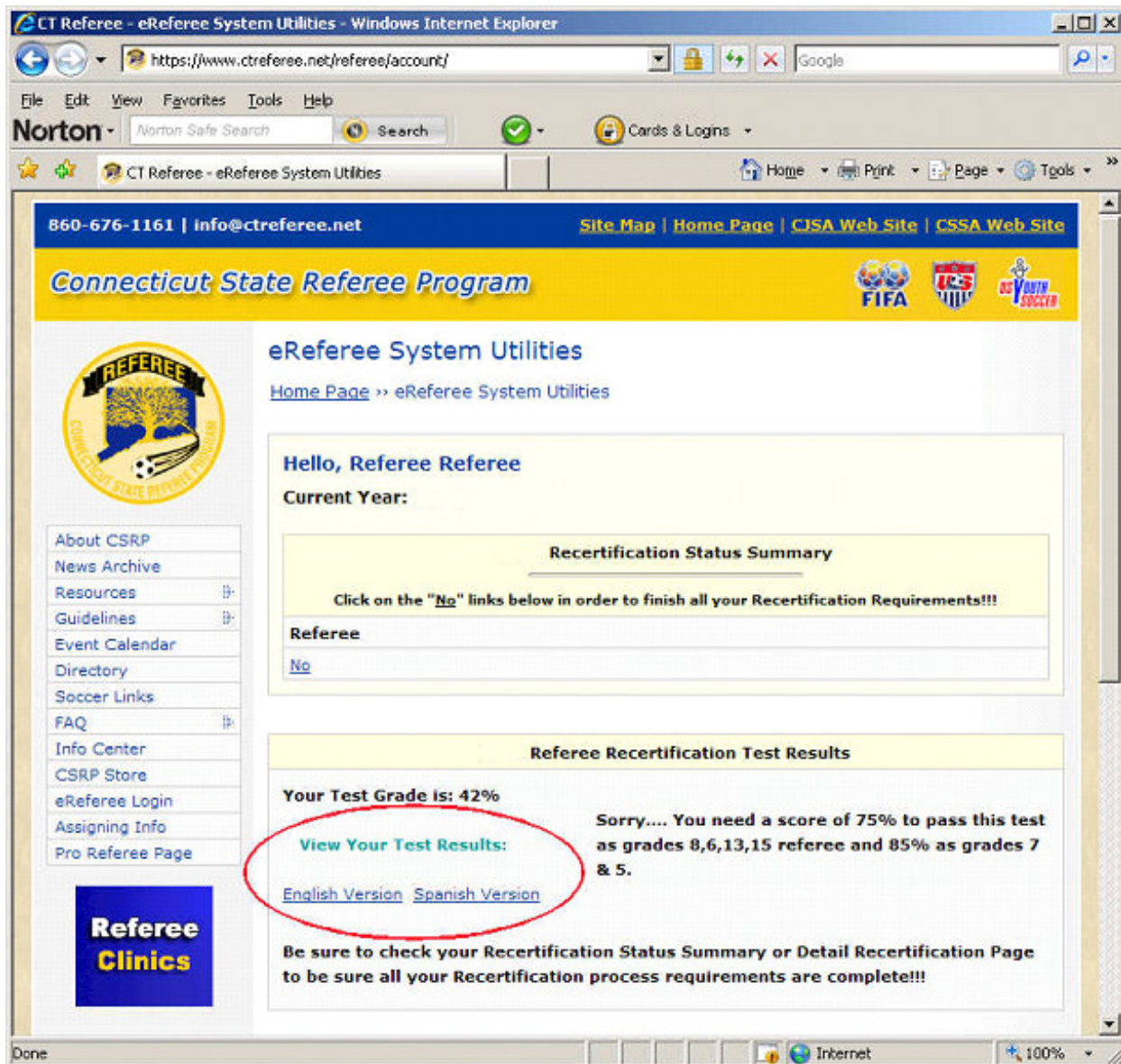
Please be aware that after you have submitted the 50 question USSF Recertification test and received a grade you will be able to go to your Referee Account page and review your test results. Select the link beneath the text **View Your Test Results**; the answers that were wrong will be displayed with the correct answer, the section of Laws of the Game or Advise to Referees where the answer can be found and links to those documents on the Referee section of the US Soccer website.

Reviewing your Recertification Test questions is a great study aid for those that did not pass the test on their first attempt or a self-improvement tool for those that passed their test.

Make sure you take the time to review the questions you answered wrong and understand the correct answers before you proceed to taking your second opportunity at the Recertification Test for 2012.

Remember – All Referee Grades will only have (2) opportunities to pass their Recertification Test.

Below is a screen snapshot of how a sample Referee Account will look when the test was not passed on the first attempt and the area to select the link to review the test questions:



At the successful completion of the On-Line Recertification Process and all other Referee Grade requirements you will be sent the book "Laws of the Game" and a Referee Badge from US Soccer in the beginning of 2012.

After completing the Recertification Process your **Detail Recertification** page will look similar to the image below:

860-676-1161 | info@ctreferee.net
[Site Map](#) | [Home Page](#) | [CJSA Web Site](#)

Connecticut State Referee Program

- [About CSRP](#)
- [News Archive](#)
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Referee Clinics

Detail Recertification

[Home Page](#) >> [eReferee System Utilities](#) >> [Detail Recertification](#)

Click on "No" links below in order to completely finish the online recert process listed below!

	Referee - 8	Assignor	Instructor	Assessor
Registration Profile	Yes	-	-	-
Background Check	Yes - Nov 10, 2xxx			
Payment	Yes	-	-	-
Memorandum	Yes	-	-	-
Memorandum Test	Passed	-	-	-
Online Course	Yes	-	-	-
Online Course Test	Yes	-	-	-
Recert Written Test	Passed - 94	-	-	-
In-Class Clinic	-	-	-	-
Recert In-Class Re-Test	-	-	-	-
Fitness Test	-	-	-	-
Recert Language	English	-	-	-
Print Recert Certificate	Print (PDF format)	-	-	-

If you have any questions please e-mail info@ctreferee.net